



Arun District Council
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24 May 2018

ENVIRONMENT & LEISURE WORKING GROUP

A meeting of the Environment & Leisure Working Group will be held in Committee Room 1 (the Pink Room) at the Arun Civic Centre, Maltravers Road, Littlehampton BN17 5LF on **Tuesday, 5 June 2018 at 6.00 pm** and you are requested to attend.

Members: Councillors Hitchins (Chairman), Warren (Vice-Chairman), Ambler, Mrs Bence, Bicknell, Brooks, Buckland, Cates, Mrs Daniells, Dingemans, English, Mrs Neno, Oliver-Redgate, Purchase, Reynolds, Stanley, Dr Walsh and Wells.

A G E N D A

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST

Members and officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda, and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial interest
- c) the nature of the interest

3. MINUTES

To approve as a correct record the Minutes of the meeting held on 20 February 2018 (attached)

4. ITEMS NOT ON THE AGENDA THAT THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

5. START TIMES

To agree the start times of meetings for the remainder of 2018/19.

6. *ENVIRONMENT & LEISURE WORKING GROUP TERMS OF REFERENCE

A full review of the Council's Constitution and decision making processes is being undertaken and the Housing and Customer Services Working Group has been asked to consider its Terms of Reference. This report sets out the background to the review and makes proposals on changes.

7. *LOCAL COMMUNITY NETWORK DEVELOPMENTS IN THE ARUN DISTRICT

Since 2016 there has been a move to establish Local Community Networks in England consisting of health providers, the voluntary sector and local authorities all with the shared ambition of creating an integrated approach to organising and improving the health and wellbeing of local populations. This report informs members of the progress made to establish networks in the Arun district.

8. *BATHING WATER ENHANCEMENT UPDATE

The Council is working with Southern Water and other partners to promote the improvement of bathing water quality primarily at Middleton-on-Sea but also at Bognor Regis Aldwick, Bognor Regis East and Felpham bathing waters. This is part of a Southern Water programme for which funding is provided. The main focus of Arun's work will be on reducing dog fouling and litter which can lead to contamination of the bathing water.

9. *LITTLEHAMPTON LEISURE CENTRE UPDATE

This report provides an update on the current progress of the Leisure Centre project.

10. WORK PROGRAMME 2018/19

To set and review the work programme for 2018/19 (attached).

Note: *Indicates report is attached for all Members of the Environment & Leisure Working Group only and the press (excluding exempt items). Copies of reports can be obtained on request from the Committee Manager or accessed via the website at www.arun.gov.uk

Note: Members are reminded that if they have any detailed questions would they please inform the Chairman and/or relevant officers.

‘Subject to Approval at the Next Working Group Meeting’

ENVIRONMENT & LEISURE WORKING GROUP

20 February 2018 at 6.00 p.m.

Present: - Councillors Hitchins (Chairman), Warren (Vice-Chairman), Ambler, Mrs Bence, Brooks, Buckland, Cates, Dingemans, English, Mrs Neno, Oliver-Redgate and Dr Walsh.

Councillors Brooks and Dr Walsh were absent from the meeting during discussion of the matters referred to at Minute 34.

Councillors Charles (part) and Wotherspoon were also present at the meeting.

29. APOLOGY FOR ABSENCE

An apology for absence had been received from Councillor Reynolds.

30. DECLARATIONS OF INTEREST

The following declaration of interest was made:-

- Councillor Buckland declared a personal interest in any item on the agenda that might arise in connection with his roles as a member of Littlehampton Town Council and West Sussex County Council.

31. MINUTES

The Minutes of the meeting held on 19 December 2017 were approved and signed by the Chairman as a correct record.

In the course of consideration a concern was raised with regard to recommendation 20 under Minute 26 – Strategic Vision for the Future of Public Convenience Services in Arun – which had been forwarded to Cabinet for resolution at its meeting on 12 February 2018. Members were advised to raise these concerns at the meeting of Full Council on 7 March 2018 under the relevant Cabinet Minute.

32. UPDATE ON LITTLEHAMPTON LEISURE CENTRE

In considering the written report update, the Working Group received a further verbal update from the Principal Landscape Officer as follows:-

‘Subject to Approval at the Next Working Group Meeting’

- Work on the sewer pipe diversion had now been successfully completed by Southern Water – reinstatement was still to be completed as there had been a delay due to waiting for the land to dry out.
- Piling had been completed.
- A Non Material Planning Amendment was being submitted to the Local Planning Authority as the gas metre had to be relocated nearer to Sea Road.
- Stakeholder engagement continued to be extremely positive and two coffee mornings had been arranged for visits to the site.
- Dates were being arranged for Members to visit the site in the near future.

The Principal Landscape Officer then gave a slide presentation to illustrate the current status of the development and Members were pleased to note the progress.

With regard to paragraph 2.3 of the report and the options being explored to reduce the glare in the pool hall, comment was made that it was hoped that the natural light would not be so diminished as to replicate what had happened in the existing pool hall. The Group Head of Community Wellbeing advised that they were having to work within the guidelines of the Health & Safety Executive and Sport England to reduce the glare but were well aware of the concerns around this and were liaising with the architects and Freedom Leisure to resolve the matter satisfactorily for all parties.

The Working Group noted the updates and the Chairman thanked the Principal Landscape Officer for her presentation.

33. MOVING THE VISITOR INFORMATION POINT IN BOGNOR REGIS

(In the course of consideration of this item, Councillor Brooks declared a personal interest as a voting member of Arun Arts and a member of Bognor Regis Town Council.)

The Group Head of Economy presented this information report which advised on the relocation of the Visitor Information Point (VIP) from the Bognor Regis Observer offices at 1-2 Place St Maur to the foyer of the Regis Centre, for the reasons outlined in the report. Tribute was paid to the Tourism Business Development Officer, Margaret Murphy, for the huge amount of work and effort she had put into relocating the VIP into a venue that enabled much better access for visitors and residents alike. The self-service provision would be further improved in the future.

The Working Group welcomed the move and, whilst acknowledging and thanking the staff at Sussex Newspapers for their co-operation and support of the facility, felt that the move would be of great benefit due to its greater accessibility.

‘Subject to Approval at the Next Working Group Meeting’

In the course of a brief discussion, a request was made for improvements to be made to the Sussex By the Sea website as that was a major medium for attracting visitors to the District.

The Working Group noted the report.

34. VARIATION TO PARKING CHARGES

(During the course of discussion on this item, Councillor English declared a personal interest as he was a user of the Culver Road car park, Felpham.)

The Group Head of Neighbourhood Services presented this report which sought authority for the Cabinet Member for Neighbourhood Services to put forward for consultation a proposed increase in seasonal car parking charges, to be introduced after 1 April 2018 and as outlined at Appendix A to the report. Members were advised that the proposed increase was in line with the rate of inflation.

In the course of consideration of this item, views were expressed that car parking charges should not be increased and it was confirmed by the Outdoor Services Manager that the town centre car parks remained unaffected whilst the seasonal car parks would be subject to increased charges.

There was a general consensus of opinion that the 1 hour parking charges should remain unchanged as local residents were the main users of that tariff. It was felt that short term charges did affect local residents in the main and that was a way of providing some benefit to them. This was formally proposed and seconded and, on being put to the vote, was agreed.

Further general discussion took place around other aspects of car parking relating to the Retail Price Index; Council’s budget; car park improvements; and ring fencing of car park income.

A request was made and agreed that the Working Group would be circulated with the results of the public consultation to be undertaken.

The Working Group then

RECOMMEND TO THE CABINET MEMBER FOR
NEIGHBOURHOOD SERVICES

That the proposed parking charges, as set out at Appendix A to the report, are put out for consultation with a view to introducing these charges after 1 April 2018 and that there be no increase to the first hour charge.

‘Subject to Approval at the Next Working Group Meeting’

35. ARUN DISTRICT COUNCIL TREE POLICY

Prior to consideration of the matter, it was confirmed that the Tree Policy referred to those trees on Arun District Council land which were the responsibility of the Council.

The Tree and Landscape Manager presented the report which provided the detail of a comprehensive Tree Policy for a 10 year period from 2018 to 2028 in order to provide a transparent and consistent framework, formulated on a risk based approach, for all decision making in relation to Council owned trees.

In discussing the draft policy, the following suggestions were made by Members:-

- More detail should be provided in the policy with regard to the positive aspects of looking after and maintaining trees in the District. The Tree Policy for Petersfield was cited as a good example.
- Training standards should be listed under paragraph 2.3.5 of the policy.
- Under Section 3 – Environmental Policy –it was agreed to include “Soaking up Water”.

Comment was also made with regard to when a tree was on Council owned land but was owned by, for example, a tenant and where responsibility lay with ensuring that the tree presented no hazard to the public. The Group Head of Neighbourhood Services advised that the tenant was bound by the Tenancy Agreement but, in exceptional circumstances, the Council could undertake remedial work.

Following further general comment, the Working Group

RECOMMEND TO CABINET

That the Council’s Tree Policy 2018-2028 be adopted, subject to the amendments made.

(The meeting concluded at 7.35 pm)

AGENDA ITEM NO.6**ARUN DISTRICT COUNCIL****ENVIRONMENT AND LEISURE WORKING GROUP****5 MAY 2018****PART A : REPORT****SUBJECT: Terms of Reference 2018-2019****REPORT AUTHOR: Jackie Follis DATE: 14 May 2018 EXTN: 37580****EXECUTIVE SUMMARY:**

A full review of the Council's Constitution and decision making processes is being undertaken and the Environment and Leisure Working Group has been asked to consider its Terms of Reference. This report sets out the background to the review and makes proposals on changes.

RECOMMENDATIONS:

- a) To agree the revised Terms of Reference and recommend these to Full Council

1. BACKGROUND:

- a) A full review of the Council's Constitution and decision making processes is being undertaken. In particular it is the intention to clarify and simplify the Terms of Reference for the meetings which are a part of our formal processes. The proposed Terms of Reference for the Environment and Leisure Working Group are therefore being presented to members of the group for consideration
- b) At the meeting of this Working Group on 19 December 2017 there was a detailed discussion on the role of the Group as part of a consultation process and views were put forward to the Constitution Working Party on 13 February 2018. Due to the mixed views put forward by the different Working Parties the Constitution Working Party was minded to make no change to existing arrangements.
- c) An issue which has been raised informally is whether or not it is possible for a Working Group to have 'Matters Arising' as an agenda item. The example given was where a number of recommendations from a Working Group to Cabinet had not been accepted in their entirety. Advice from the Council's Group Head of Advice and Monitoring Officer is that it has long been custom and practice at Arun that all meetings will not include 'Matters Arising' or 'Any Other Business'. This is in the interests of transparency as our practice has always been that every item that will be considered at a meeting will be posted at least five clear days before the meeting.
- d) An alternative suggestion to changing the Constitution would be to include an item immediately following the 'Minutes' that could be as follows:

“Report back from Cabinet/Full Council

The Working Group may wish to consider the outcome of the Cabinet/Full Council meeting held on (date to be inserted) when the recommendations were presented.”

This would give the option to raise any queries or comments transparently as notice is being given of possible deliberations. The Committee Manager could even list the items that had recommendations from the previous meeting and therefore make it very clear what subjects could be raised.

- e) The proposed Terms of Reference are attached, modelled on the Constitution Part 3 – Responsibility for Functions, 6.0 Working Groups

2. PROPOSAL(S):

To agree the revised Terms of Reference and recommend these to Full Council

3. OPTIONS:

Not to agree the revised Terms of Reference or to make changes to the proposed Terms of Reference

4. CONSULTATION:

Has consultation been undertaken with:

YES

NO

Relevant Town/Parish Council

x

Relevant District Ward Councillors

x

Other groups/persons (please specify)

x

**5. ARE THERE ANY IMPLICATIONS IN RELATION TO THE FOLLOWING COUNCIL POLICIES:
(Explain in more detail at 6 below)**

YES

NO

Financial

x

Legal

x

Human Rights/Equality Impact Assessment

x

Community Safety including Section 17 of Crime & Disorder Act

x

Sustainability

x

Asset Management/Property/Land

x

Technology

x

Safeguarding

x

Other (please explain)

x

6. IMPLICATIONS:

7. REASON FOR THE DECISION:

To facilitate a more effective decision making and communications process for the Environment and Leisure Working Group

8. BACKGROUND PAPERS:

[Minutes of the Constitution Working Party 13 February 2018](#)

ENVIRONMENT & LEISURE WORKING GROUP - TERMS OF REFERENCE 2018/19

Working Group	ENVIRONMENT AND LEISURE
Established	Following Consultation with working parties and all Members, the Overview Select Committee meeting on 15/3/2011 recommended that Working Groups be introduced. This was agreed by Cabinet on 7 th March 2011 and forwarded to the Governance Committee so that changes to the Constitution could be made. The Full Council meeting on 24 March 2011 made the decision to implement Working Groups.
Membership	Membership of the Environmental & Leisure Working Group will be confirmed annually at a meeting of Annual Council. <ul style="list-style-type: none"> • The Working Group will have a Membership of not less than 6 Members of the Council made up of Volunteers. • The Working Group is not politically balanced and will not have a maximum number of Members. • Cabinet Members shall not sit on the Working Group.
Quorum	One third of the whole of the number of Members on the Working Group
Chairman/Vice-Chairman	The Chairman and Vice Chairman will be decided upon at Annual Council before the first meeting of the working group in a new Municipal Year.
Functions of the Working Group	The Working Group will undertake work as and when requested by Full Council, Cabinet and the Overview Select Committee and any work decided upon by the majority of Members on the Working Group. The Working Group will not consider issues dealt with by existing Committees or Sub-Committees of the Council unless items are referred to it by such a Committee. It may, however, consider any outcomes from such Committees. The Working Group can make recommendations on the outcomes of their work to Cabinet, Overview Select Committee and Full Council.
Work Programme & Terms of Reference	The Working Group will draw up a Work Programme on an annual basis to be agreed and reviewed by the Working Group for approval at Full Council. The Terms of Reference will be reviewed annually by the Working Group for approval at Full Council.
Reporting arrangements	The Working Group can report to Cabinet, Overview Select Committee and Full Council.
Open to the public?	The Working Group will meet in public unless the majority of the Members present at the meeting vote for the matter under consideration to be dealt with under exempt business in accordance with Information Rules at Part 6 of the Council's Constitution.
Term	Ongoing
Programme of meetings	Regular meetings will be held at least once per meeting cycle. Agreed dates for 2018/19 are: 05 June 2018, 31 July 2018, 09 October 2018, 27 November 2018 and 29 January 2019
Lead Officers	Joe Russell-Wells and Robin Wickham
Supported by	Jackie Follis, Group Head of Policy (Scrutiny Lead Officer)
Contact	Committees on Telephone:01903 737547 or Email: committees@arun.gov.uk

ARUN DISTRICT COUNCILENVIRONMENT AND LEISURE WORKING GROUP – 5 June 2018

Information Paper

Subject : Local Community Network Developments in the Arun District

Report by : Robin Wickham on behalf of the Local Community Networks in Arun
Report date: May 2018

EXECUTIVE SUMMARY

Since 2016 there has been a move to establish Local Community Networks in England consisting of health providers, the voluntary sector and local authorities all with the shared ambition of creating an integrated approach to organising and improving the health and wellbeing of local populations. This report informs members of the progress made to establish networks in the Arun district.

1.0 INTRODUCTION

- 1.1 In October 2016, health and care partners across Coastal West Sussex agreed a shared plan: ***Coastal Care: ‘Inspiring Healthier Communities Together’***. It sets out a new and bold ambition for the future of the NHS, to work differently and transform services around people and our local communities.
- 1.2 At the heart of this is how we can collectively develop more integrated services for our people, communities and workforces, in the Coastal West Sussex area. Our ambition is about working in better ways for people, moving services from a fragmented, illness-focused and complex system, to one which organises itself around communities.
- 1.3 The delivery of these programmes needs to be local place-based approaches where trusted and meaningful relationship can be formed between those working with and supporting communities as a whole. The role of WSCC, the District and Borough Councils and the Voluntary Sector are critical to shaping and sharing the strategic focus and priorities as well as aligning workforces and, where possible, our resources. By focusing how we work, what we do together will provide the best possible chance to improve local population health and wellbeing.

A detailed Delivery Plan for **Coastal Care** was agreed in Oct 2017, and brings the partners (health providers, commissioners and councils, including WSCC as an 'aligned' partner) together to focus on four key programme areas:

- Prevention
- Frail and Ageing Population
- Urgent Care
- Local Community Networks (which is place-based delivery model for this programme).

Local Community Networks, for the first time, bring health, council and voluntary sector providers together in ways not seen before, working to an agenda around their 'place' in very 'bottom up' ways.

2.0 LOCAL COMMUNITY NETWORKS (LCNS)

2.1 LCNs are the building blocks for the **Coastal Care** model. They provide the local delivery mechanism for place and are where relationships and change needs to be fostered, focusing on:

- Building on and developing genuine partnerships between health, councils, the voluntary sector and local communities
- Breaking down professional and organisational silos to create effective, motivated and diverse workforces in places
- Shifting the pattern of care and services to be more preventative, proactive and local.

A LCN is best described as a network of health, council, voluntary sector providers and patients, working together to create more effective joined-up services and community support to improve the health and wellbeing for their whole local population.

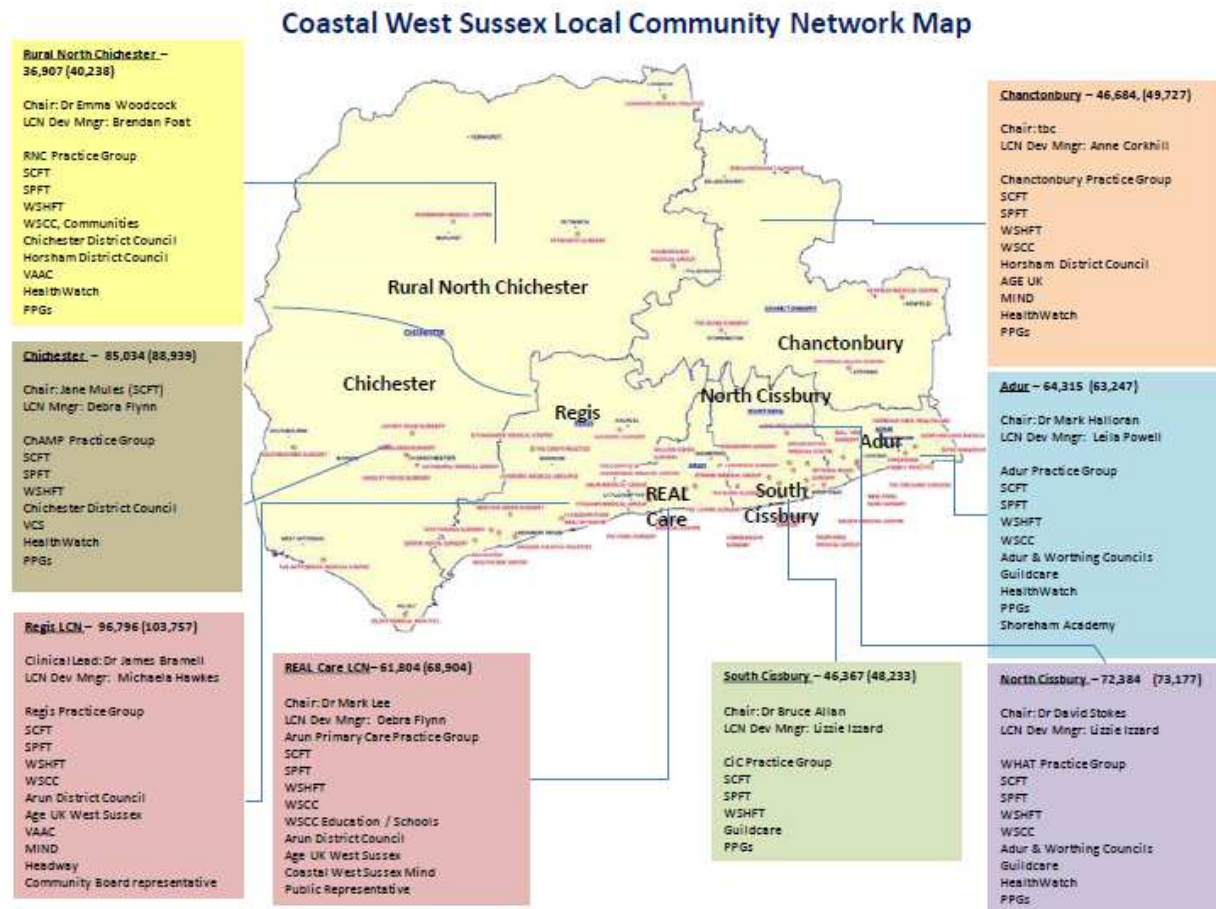
2.2 LCNs are working to reverse the expectation of people, their families and carers fitting in with available services, to one where services develop to meet their needs; making the healthcare economy easier for patients to navigate and avoiding the unnecessary (and costly) use of certain parts of the system.

2.3 There are eight LCNs formed across Coastal West Sussex, with populations ranging from 36,000 to 97,000 and therefore at a level local enough for meaningful relationships to be formed.

2.4 They are accountable to the partners in Coastal Care and governance arrangements are being developed, which will also connect their work to the West Sussex Health and Wellbeing Board and the West Sussex Health and Social Care Select Committee. How this connects to District and Borough democratic boards needs to be considered.

3.0 PROGRESS TO DATE IN THE ARUN DISTRICT

3.1 There are eight Local Community Networks across the Coastal West Sussex area; including one for Regis and one for REAL Care (Rustington, East Preston, Angmering and Littlehampton).



Membership typically includes core service providers:

- Primary Care
- District/Borough Councils
- West Sussex County Council (WSCC)
- Western Sussex Hospital NHS Foundation Trust (WSHFT)
- Sussex Partnership NHS Foundation Trust (SPFT)
- Sussex Community NHS Foundation Trust (SCFT)
- Patient representatives

- Voluntary sector
 - Schools (in some LCNs)
- 3.2 All LCNs are focused on older people, with additional varying priorities around social isolation, befriending, working with care homes to reduce hospital admissions. Work is also developing on 'prevention' as a critical part of the work for LCNs, shaped around a life-course approach ('start well, live well and age well'.)
- 3.3 Specifically, for Regis LCN, the LCN has been the forerunner for much of the work around frailty, focusing its efforts on establishing strong integrated working with Multi-Disciplinary Teams (MDT) and working with care homes. Its focus has been upon three core elements of work: integrated frailty at home project; defining the frailty population and collaborative working, and a care home project.
- 3.4 Regis is also focused on developing Social Prescribing, building on the Going Local Social Prescribing model in Adur and Worthing, and is about to go live, managed by Age UK West Sussex, working with 9 GP practices.
- 3.5 REAL Care has also been focused on providing care for the area's older population with chronic diseases, long term conditions and frailty – starting by integrating primary and community care staff to identify those patients who are most in need of help and support. The LCN aims to have one universal care plan that is shared with all of the people involved in their care and training has been taking place since the end of last year.
- 3.6 In addition, through the relationships being built in the LCN, Arun and Chichester Citizens Advice have developed a pilot project at Westcourt Medical Group focusing on working in the surgery to improve the wellbeing of patients experiencing debt and finance issues. This went live on in October 2017 and will report back to the LCN to understand the potential for a wider roll out.
- 3.7 Further to this the GP practices in the REAL Care LCN are also focused on looking at estates and what is needed now and in the future. All six GP practices in the wider Littlehampton area are working together to draw up a plan, looking at what is needed for the future in the town in terms of services, and then what buildings and space will be needed to support the services. A project manager has been employed to support this work.
- 4.0 ENGAGEMENT WITH PEOPLE AND COMMUNITIES
- 4.1 Both LCNs in the Arun District have been developing their means to engage people and their local communities. Regis has established a Community Board with representation from each of the GP practices Patient Participation Group (PPG) and representatives from the partner organisations. REAL Care has a patient group with representation from each of the PPGs in this area.

- 4.2 The Regis Community Board holds meetings monthly and has had presentations on a range of subjects from carer support, access to social care help, voluntary sector organisations in the area, and new commissioning plans from the CCG. The members bring topics to the Board for further discussion, and take information and materials back to their own practices to share with patients across the area.
- 4.3 REAL Care patient group most recently organised a public meeting in Rustington on Saturday 28 April to engage with local people about the changes to the NHS and to provide a forum for people to ask questions to local GPs and health leaders. The event was very well attended, with the capacity of the venue reached quickly. Plans are to be developed to look at how this success can be built on, and potentially events be continued throughout the year.
- 4.4 It is recognised that engagement with local people and our communities is vital to the success of the Local Community Network. The next steps in both LCNs will be to explore how we can bring together wider representation of the community at the engagement forums, i.e. schools, faith leaders, community groups, to build on the representation of PPGs. We are working with Healthwatch West Sussex to develop this model and build these vital relationships within the communities.
- 4.5 The presentation for Members will bring to life some of the key areas of work that are underway in both LCNs with partners and the key role of Councils and the Voluntary Sector, working alongside health.

5.0 INVOLVEMENT OF ARUN DISTRICT COUNCIL

- 5.1 The momentum for LCN development is born out of the passion of the local health and care system to challenge ourselves to work differently. Councils and the voluntary sector have been engaged in the development of the priorities and are involved in individuals LCNs at varying levels.
- 5.2 Each of the District Councils is engaging in this work, alongside Public Health, WSCC and the Voluntary Sector. The role of Arun's Wellbeing Team has been excellent and very beneficial to both the Councils and health partners, illuminating the range of services (both commissioned and core to the Councils) that have a real impact on health.
- 5.3 Whilst engagement with individual GPs has been core to the work of the Council, it is clear that the bringing together of GPs across Regis and REAL have provided an opportunity for health partners to really think about their places and to connect with their partners. Whilst much of this is at the beginning phases of development, these relationships are starting to bear real fruit, through for example the formation of the Social Prescribing Project in Regis.

6.0 PRESENTATION

- 6.1 The REGIS and REAL LCN will provide a presentation to bring to life some of the areas of focus and the Prevention Programme. They are keen to listen and engage

with Members about this work and consider ways in which Members, as community leaders, can really help to drive this work forward in our communities.

Background Papers: None

Contact: Robin Wickham, Group Head of Community Wellbeing
Ext 37835

AGENDA ITEM NO.8ARUN DISTRICT COUNCILENVIRONMENT & LEISURE WORKING GROUP – 05 JUNE 2018

Recommendation Paper

Subject : Bathing Water Enhancement Programme

Report by : Nat Slade, Group Head of Technical Services Report date: 21 May 2018

EXECUTIVE SUMMARY

The Council is working with Southern Water and other partners to promote the improvement of bathing water quality primarily at Middleton-on-Sea but also at Bognor Regis Aldwick, Bognor Regis East and Felpham bathing waters. This is part of a Southern Water programme for which funding is provided. The main focus of Arun's work will be on reducing dog fouling and litter which can lead to contamination of the bathing water.

RECOMMENDATIONS

Members are requested to note the content of the report and ICM.

1.0 INTRODUCTION

- 1.1 All bathing waters in the Arun district are classified as sufficient, good or excellent, as described by the European Bathing Water Directive. It is in the interests of public health, but also of benefit to the reputation of the area to have the best quality bathing water achievable.
- 1.2 Bathing water is classified based on a 4 yearly average of the results of analysis on samples taken by the Environment Agency throughout the bathing water season which runs from May – September of each year. The samples of sea water are analysed for two types of bacteria, E.coli and Intestinal Enterococci. These two bacteria are used as indicators of contamination that can make bathers unwell.
- 1.3 There are multiple sources of contamination, and these can vary from one bathing water to another. These sources can include diffuse sources from agricultural land,

toilets which have been misconnected to surface water drainage, defective public and private sewers, and animal faeces including from dogs, vermin and birds.

- 1.4 Southern Water undertook a customer survey and identified that bathing water quality is a major concern of their customers. They therefore sought from their regulator, Ofwat, the latitude to spend £31.5 million on a Bathing Water Enhancement Programme (BWEP) between 2015-2019.
- 1.5 The first step they undertook was to identify 21 bathing waters where it was forecast that they would not meet the “excellent” classification by 2019. Further studies were undertaken on these 21 sites to establish what the sources of contamination are and which could feasibly be improved within the timescales. Of the 21, Arun’s Felpham, Bognor Regis Aldwick and Middleton-on-Sea bathing waters were included. Middleton-on-Sea was selected for inclusion in the BWEP programme. Felpham and Bognor Regis Aldwick were not but have subsequently been allocated funding by Southern Water to support interventions by the Council to reduce litter, bird and dog fouling.
- 1.6 Evidence was found through analysis of water samples in 2017 that dog faeces was contributing, albeit to a small extent, to the contamination of bathing water at Middleton. A survey was conducted of beach user across the 7 sites included in the BWEP about public perception of the cleanliness of the beach including litter and dog mess. Middleton came second from bottom in that survey.
- 1.7 It was originally envisaged that the Council would also be involved in order to ensure that any toilets that were found to be misconnected to surface water drains instead of the sewer, were reconnected to the sewer. However, detailed camera investigations of the drains in Middleton have not found any toilet misconnections. There is the potential for misconnections to be identified in Bognor Aldwick/Bognor East in which case the Council will support rectification efforts in accordance with its enforcement policy.
- 1.8 Meetings have taken place with Southern Water and the other local authorities who are participating in the BWEP, and with Middleton-on-Sea Parish Council, Cllr Oakley as Ward Member for Middleton, and Cllr Haymes Portfolio Holder for Technical Services, and residents associations in Middleton. These have explored options for interventions that may be worthwhile, and cost effective.
- 1.9 Authorisation was obtained by way of Individual Cabinet Member decision on 17 May 2018 for submitting a bid for funding and entering into agreement with Southern Water to deliver interventions to reduce littering and dog fouling as well as to help rectify any misconnected toilets. The bid was submitted on 21 May 2018 in accordance with Southern Water timescales.
- 1.10 The interventions proposed within the bid for funding include additional litter bins, additional dog bins, additional litter/dog fouling signage, publicity campaigns and for additional litter/dog control educational/enforcement patrols along the coastal strip

from Bognor Aldwick to Middleton-on-Sea, including on weekends. At the time of writing the bid was being finalized and the outcome of the bid was not known, and is likely to be the subject of negotiation.

- 1.11 The period of delivery of the proposed interventions is June 2018-September 2019 covering both bathing water seasons, and input will be sought from relevant community groups and Town and Parish Councils on aspects of the detail of implementation of measures such as bin and signage location. It is hoped that by engaging community groups, some may “adopt an area” in order to undertake litter picks for example for which the Council will provide supporting materials and disposal.
- 1.12 If successful in obtaining financial support for these measures from Southern Water the package of measures proposed will help ensure that bathing waters in Arun improve to the benefit of bathers’ health and to the image of the district and its beaches to residents and visitors alike. It will also be a positive contribution to address the issue of dog fouling and littering which we know from a residents’ survey of satisfaction with the cleanliness of the district, has deteriorated from last year.

2.0 PROPOSAL

2.1 To note the content of the report and ICM.

3.0 OPTIONS

3.1 To note the content of the report and ICM, or not.

Background Papers:

Individual Cabinet Member Decision taken 17/05/18 ref: ICM/001/170518

<https://www.arun.gov.uk/individual-cabinet-member-decisions>

Bathing Water Enhancement Programme

<https://www.southernwater.co.uk/bathingWaterEnhancement#investigations>

Profiles of all Bathing Waters

<http://environment.data.gov.uk/bwq/profiles/>

Profile of Middleton-on-Sea bathing water

<http://environment.data.gov.uk/bwq/profiles/profile.html?site=ukj2402-15600>

BWEP Proposals for Middleton-on-Sea

<https://www.southernwater.co.uk/Media/Default/PDFs/BWEP-Middleton-on-Sea.pdf>

Contact: Nat Slade, Group Head of Technical Services, ext: 37683

ARUN DISTRICT COUNCILENVIRONMENT & LEISURE WORKING GROUP – 5 JUNE 2018

Information Paper

Subject : Update on Littlehampton Leisure Centre

Report by : Rachel Alderson

Report date: May 2018

EXECUTIVE SUMMARY

This report provides an update on the current progress of the leisure centre project.

1.0 INTRODUCTION

1.1 The construction phase for the Littlehampton leisure centre project commenced on site in September 2017 and continues to progress in line with the programme.

2.0 CONSTRUCTION WORKS

2.1 The structure of the new leisure centre is now complete and the current focus of Willmott Dixon Construction (WDC) is weatherproofing the building. The roof is nearing completion and the masonry and cladding work is underway. Inside the building WDC is co-ordinating the installation of reinforced concrete and drainage systems and also the internal wall construction work.

2.2 Southern Water completed its work to divert a sewer pipe and the disturbed ground in Mewsbrook Park has been reinstated.

2.3 WDC is continuing to refine options for reducing the amount of glare in the pool hall and discuss these with Sport England.

2.4 A Non-Material Amendment for the relocation of the gas meter has been approved.

2.5 In the coming weeks officers will work to prepare tender documentation for the demolition of the existing leisure centre, including reinstatement of the land to public open space.

2.6 A visual update showing the progress of the works will be presented at the meeting.

3.0 STAKEHOLDER ENGAGEMENT & PUBLICITY

3.1 WDC has facilitated a number of site visits to enable people to view progress of the building behind the construction hoarding. ADC Members and local community groups have taken up invitations to visit the site and an Open Doors event was held on 24 March which gave members of the public the opportunity to also see the works up close. It is hoped that further dates will be set as the project moves through the next phase of building work.

3.2 Staff from ADC and WDC supported the Angmering School with a design project which helped students develop some of the life skills they will need as they move into employment. The team also attended the Junior Youth Council in May to give a presentation about the project.

3.3 Leisure centre users were asked to put forward suggestions for the name of the new centre for consideration.

3.4 The dedicated Facebook and website pages continue to be updated. Since July 2017 the Vlogs posted on Facebook have had more than 15,800 views and over 49,500 people have been reached with the updates.

Background Papers:

[Leisure and Cultural Strategy 2013 - 28](#)

[Full Council 15 May 2013, Final Resolution, Minute 522, Strategy 1, Stage 2](#)

[Leisure, Tourism & Infrastructure Working Group \(30 June 2014\)](#)

[Cabinet Report \(21 July 2014\) – A New Leisure Centre for Littlehampton](#)

[Detailed Feasibility Study 2015](#)

[Cabinet Report \(16 November 2015\) - Capital Prioritisation Programme](#)

[Cabinet Report \(8 February 2016\) – A New Leisure Centre in Littlehampton](#)

[Environmental Services & Community Development Working Group \(28 June 2016\)](#)

[Environment & Leisure Working Group \(6 September 2016\)](#)

[Cabinet Report \(17 October 2016\) – Littlehampton Leisure Centre Project Update](#)

[Environment & Leisure Working Group \(1 November 2016\)](#)

[Environment & Leisure Working Group \(17 January 2017\)](#)

[Environment & Leisure Working Group \(14 March 2017\)](#)

[Cabinet Report \(10 April 2017\) – Littlehampton Leisure Centre](#)

[Environment & Leisure Working Group \(27 June 2017\)](#)

[Cabinet Report \(17 July 2017\) - Littlehampton Leisure Centre](#)

[Environment & Leisure Working Group \(29 August 2017\)](#)

[Full Council Report \(13 September 2017\) – Littlehampton Leisure Centre](#)

[Environment & Leisure Working Group \(24 October 2017\)](#)

[Environment & Leisure Working Group \(19 November 2017\)](#)

[Environment & Leisure Working Group \(20 February 2018\)](#)

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Environment & Leisure Working Group							
Meeting Date			05-Jun-18	31-Jul-18	09-Oct-18	27-Nov-18	29-Jan-19
Item	Lead	Origin					
Terms of Reference	JF		*				
Work programme - Review and set.	JRW/RW		*				
Local Community Network - CCG - presentation	RW		*				
Littlehampton Leisure Centre Verbal Update Report	RW/RA		*				
Bathing Water Enhancement Programme - Update	NS		*				
Littlehampton Leisure Centre Update	RW/RA			*			
Emergency Planning Update	MR			*			
Wellbeing Annual Report	RT			*			
Littlehampton Leisure Centre Update	RW/RA				*		
Safer Arun Partnership Annual Review	GB				*		
Littlehampton Leisure Centre Update	RW/RA					*	
Public Convenience Strategy - Update	OH					*	
Events Policy	OH					*	
Foreshores Update	RW					*	
Littlehampton Leisure Centre Update	RW/RA						*
Car Parks Strategy	CB						*
Agenda Prep Timetable							
Send to Gemma for CMT by 2pm Thurs			03-May-18	28-Jun-18	06-Sep-18	25-Oct-18	13-Dec-18
CMT Tues			08-May-18	03-Jul-18	11-Sep-18	30-Oct-18	18-Dec-18
Draft Reports to Committees by 9am Weds			09-May-18	04-Jul-18	12-Sep-18	31-Oct-18	02-Jan-19
Agenda Prep Date 14:30			14-May-18	09-Jul-18	17-Sep-18	05-Nov-18	07-Jan-19
Room			BRTH	BRTH	BRTH	BRTH	BRTH
Final Reports to Committees by 9am Tues			22-May-18	17-Jul-18	25-Sep-18	13-Nov-18	15-Jan-19
Despatch Agendas by 2pm Thurs			24-May-18	19-Jul-18	27-Sep-18	15-Nov-18	17-Jan-19
Date of Meeting 6pm			05-Jun-18	31-Jul-18	09-Oct-18	27-Nov-18	29-Jan-19
Room			CR1	CR1	CR1	CR1	CR1
OSC Meeting Dates			17-Jul-18	18-Sep-18	20-Nov-18	22-Jan-18	12-Mar-19
Cabinet Meeting Dates			23-Jul-18	17-Sep-18	12-Nov-18	14-Jan-18	04-Mar-19
Full Council Meeting Dates			18-Jul-18	12-Sep-18	07-Nov-18	09-Jan-18	20-Feb-19